

**CITY OF NORWALK, OHIO**

**Application for Minor Subdivision Approval**

Received by: \_\_\_\_\_ Application No. \_\_\_\_\_

The undersigned applies for minor subdivision approval under Norwalk Codified Ordinance 1113.01 and certifies that all material submitted with this application is true and correct. City must act within seven (7) working days following receipt of a complete application form that is accompanied by all necessary documentation.

Name of Subdivider \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Minor subdivision approval may be granted only under the following conditions:

1. The proposed subdivision is along an existing public road and involves no openings, widening, or extension of any street.
2. No more than five (5) lots are involved after the original parcel held by the current owner has been completely subdivided.
3. The subdivision is not contrary to applicable platting, subdividing, or zoning regulations. Variance can only be requested before the entire Planning Commission.
4. The property has been surveyed, and a sketch and legal description are submitted along with this application.
5. Application fee of \$25 has been paid in full.

**On Behalf of the City of Norwalk Planning Commission**

Date Received \_\_\_\_\_ Approved  Not Approved

Comments \_\_\_\_\_

Signature of Zoning Officer \_\_\_\_\_ Date \_\_\_\_\_

**Real Estate Transfer/Lot Split Evaluation**

Lot Size \_\_\_\_\_ Area Location \_\_\_\_\_

Proposed transfer of deed from: \_\_\_\_\_ Dated \_\_\_\_\_

To: \_\_\_\_\_

The above has been evaluated by the Zoning Officer, City of Norwalk, Ohio and

Date Received \_\_\_\_\_ Approved  Not Approved

Comments \_\_\_\_\_

Signature of Zoning Officer \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: The approved plat must be submitted to the County Auditor for transfer and to the County Recorder for recording**